



TRADEBE CUSTOMER PORTAL

Connecting your needs

User Guide

 Profiles



TRADEBE

Sustainability at Work

Table of Contents

Profiles

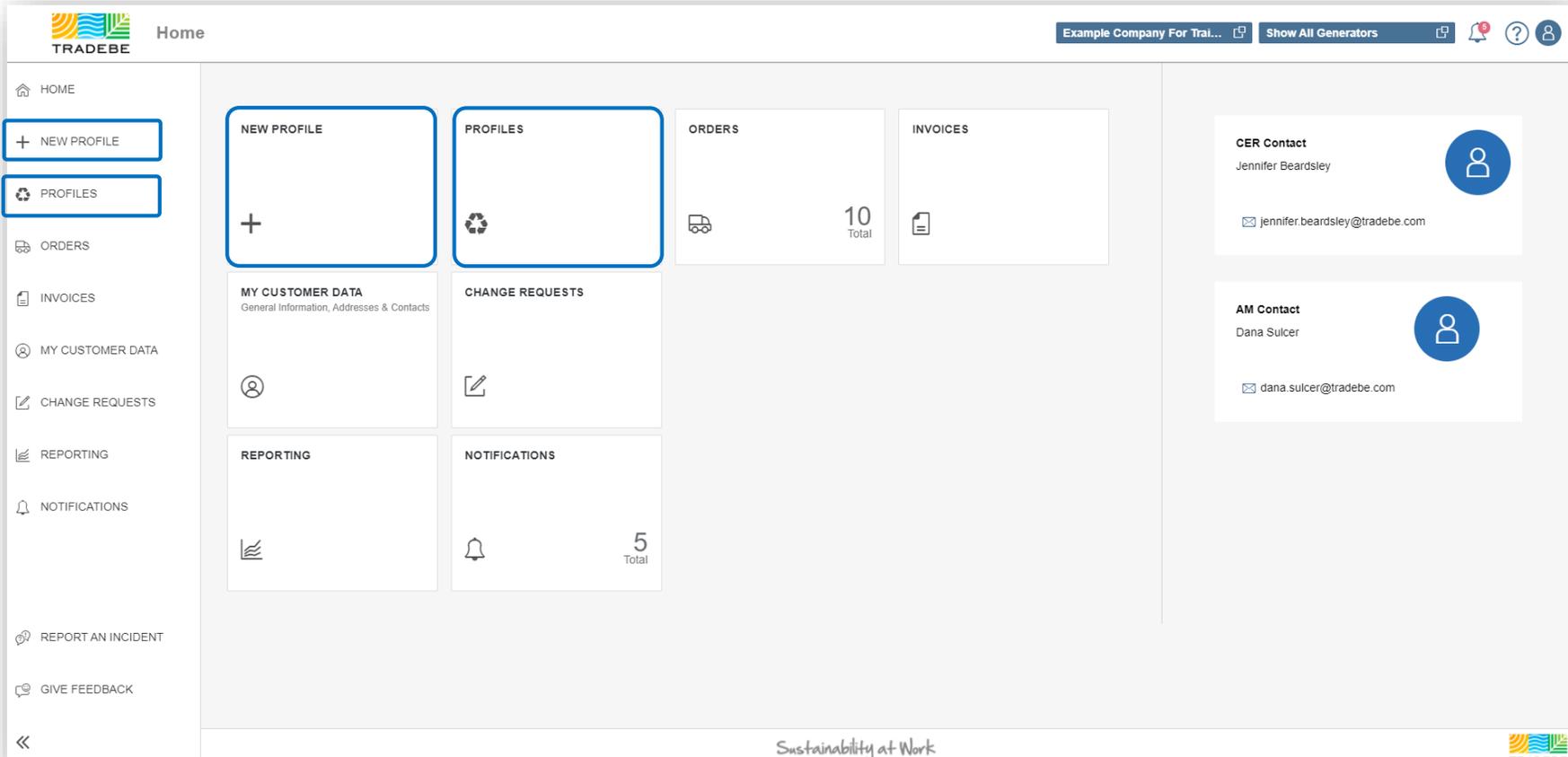
1. *General Navigation* (p.3)
2. *Profile Recertification* (p.15)
3. *New Profile Creation* (p.23)

Table of Contents

Profiles

-  **1. *General Navigation***
- 2. *Profile Recertification***
- 3. *New Profile Creation***

- 1 Create New Profile +
- 2 Select Profiles  Either from the left tool bar or the tile on the Home Screen



The screenshot displays the TRADEBE Home interface. On the left, a navigation sidebar lists various functions: HOME, NEW PROFILE (highlighted with a blue box and a '1' in a blue square), PROFILES (highlighted with a blue box and a '2' in a blue square), ORDERS, INVOICES, MY CUSTOMER DATA, CHANGE REQUESTS, REPORTING, NOTIFICATIONS, REPORT AN INCIDENT, and GIVE FEEDBACK. The main content area features several tiles: a 'NEW PROFILE' tile with a plus sign, a 'PROFILES' tile with a recycling icon, an 'ORDERS' tile showing '10 Total', an 'INVOICES' tile, a 'MY CUSTOMER DATA' tile, a 'CHANGE REQUESTS' tile, a 'REPORTING' tile, and a 'NOTIFICATIONS' tile showing '5 Total'. On the right side, there are two contact cards: 'CER Contact' for Jennifer Beardsley (jennifer.beardsley@tradebe.com) and 'AM Contact' for Dana Sulcer (dana.sulcer@tradebe.com). The top right corner includes a search bar for 'Example Company For Trai...', a 'Show All Generators' button, and notification, help, and user icons. The footer contains the text 'Sustainability at Work' and the TRADEBE logo.

- 1 By default, all profiles will be displayed for the Customer and Generator(s) selected in the Home Screen.
- 2 The List View can be quickly filtered by Profile Status by selecting any of them in the upper bar.

PROFILES

All Profiles (54)
Draft (2)
Submitted (25)
Pending (1)
Expiring Soon (0)
Expired (0)
Cancelled (1)
Approved (30)

Text search...

🔍
⬇
🗑
🔼
🔽
🔄

Actions	Status	Profile Name	Profile#	Customer Profile#	Process Code	Process Code Description	Expiration Date	Generator Name
🗑 🔍 📄	Cancelled	WASTE AUTO BODY THINNER / ...	1000077856	P110708011CYFG...	LF	LF-Liquid Fuels	11/07/2009	EXAMPLE COMPANY FOR TRAIN
🗑 🔍 📄 🔄	Approved	Potting Soil	1000272418	Test123	LPW2	LPW2-Incineration	10/28/2022	Sulcer Flower Shop
🗑 🔍 📄 🔄	Approved	Expired Unused Sevin Dust	1000272420	SAP-DS902	LP1	LP1-Incineration	10/19/2022	Sulcer Flower Shop
🗑 🔍 📄	Submitted	Neem Oil contaminated with Acetone	1000272422		LF	LF-Liquid Fuels		Sulcer Flower Shop
🗑 🔍 📄 🔄	Approved - Pending Recert	ipa	1000272440	IPAFORAPPROVAL	LF	LF-Liquid Fuels	10/09/2022	Sulcer Flower Shop
🗑 🔍 📄 🔄	Approved - Pending Recert	paint booth filter	1000272638	Copy for Testing 1	RS2	RS2-Non-Halo Org...	09/22/2022	LaRock Building Products
🗑 🔍 📄 🔄	Approved	paint booth filter	1000272639	Test456	RS2	RS2-Non-Halo Org...	09/24/2022	LaRock Building Products
🗑 🔍 📄 🔄	Approved	SPECTRAGUARD 100	1000272647	UIWP901	LS	LS-Non RCRA Liq...	10/28/2022	Insight Graphics
🗑 🔍 📄 🔄	Approved	issue id 218 sergio 123	1000272649		AF1	AF1-Aerosols for F...	10/15/2022	CASEY'S GENERAL STORE
🗑 🔍 📄 🔄	Approved	test notifications sergio 1	1000272653		AF2	AF2-Aerosols for F...	09/27/2022	CASEY'S GENERAL STORE
🗑 🔍 📄 🔄	Approved - Pending Recert	sergio romero 1	1000272655		AF2	AF2-Aerosols for F...	09/28/2022	CASEY'S GENERAL STORE
🗑 🔍 📄	Submitted	Dead Plants	1000272656	testtsg	APHIS	APHIS-USDA APH...		CASEY'S GENERAL STORE
🗑 🔍 📄 🔄	Approved	Dead Plants SRO	1000272657		AF1	AF1-Aerosols for F...	09/29/2022	CASEY'S GENERAL STORE
🗑 🔍 📄 🔄	Approved	Flower store waste	1000272661	test_lsg_1	AQ	AQ-Q'd Aerosols	10/08/2022	Insight Graphics
🗑 🔍 📄	Submitted	paint booth filter	1000272666	123test				Sulcer Flower Shop
🗑 🔍 📄	Submitted	paint booth filter	1000272667	1234test				CASEY'S GENERAL STORE
🗑 🔍 📄 🔄	Approved	paint booth filter	1000272668	12345test	BR1	BR1-Lead Acid Bat...	10/28/2022	Insight Graphics
🗑 🔍 📄	Submitted	paint booth filter	1000272669	reject test				Beardsley International

+ New Profile

Profile Status / Buckets – Customer View

Draft

Draft (User has not submitted to Approvals)

Submitted

Submitted (Submitted for Review – Approvals Reviewing)

Pending

Pending Additional Information (Approvals sent back for Customer Review)

Conditionally Approved (Pending Customer Signature)

Expiring Soon

Approved (Expiring with 45 Days)

Expired

Expired (Profile needs recertification letter signed)

Expired – Pending Recert (Recertification Letter Submitted)

Cancelled

Cancelled (Profile unable to be used)

Approved

Approved (Available for Use)

Approved – Pending Recert (Recertification Letter Submitted)

Process Flow – Customer View

- 1** Profile Created and Saved (**Draft**)
- 2** Profile Submitted to Approvals (**Submitted**)
- 3** Approvals has questions regarding profile (**Pending Additional Information**)
- 4** User resubmits profile to Approvals (**Submitted**)
- 5** Approvals Conditionally Approves Pending Signature (**Conditionally Approved**)
- 6** Signed Profile is uploaded to Portal using Attachment. (**Approved**)

1 To open a Profile, click anywhere on its corresponding row.

2 For more actions, select the desired icon in the “Actions” column:

- a** Log of Changes 
- b** View Profile in pdf 
- c** Copy Profile 
- d** Approval Letter 
- e** Recertify 

PROFILES

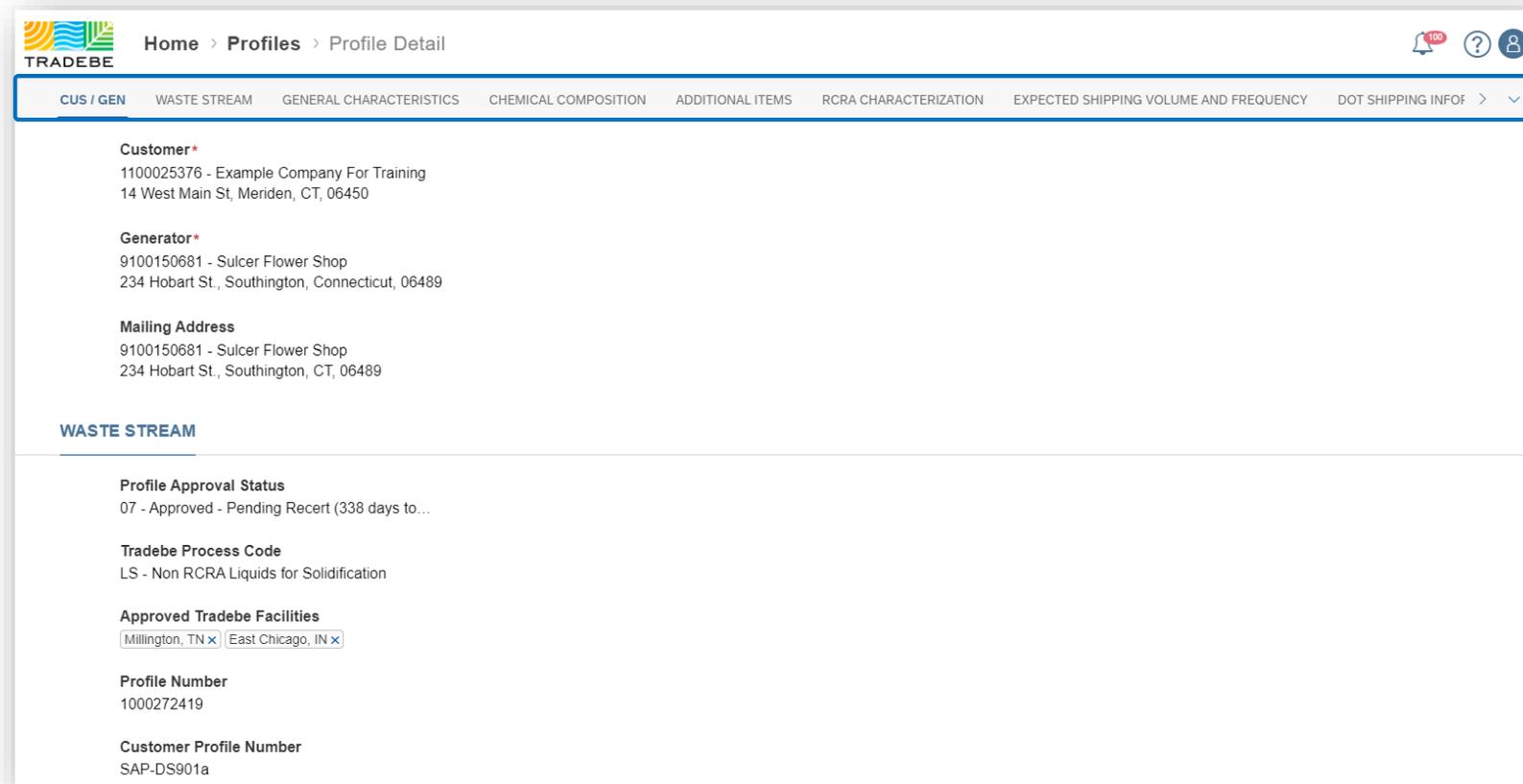
All Profiles (54) | Draft (2) | Submitted (25) | Pending (1) | Expiring Soon (0) | Expired (0) | Cancelled (1) | Approved (30)

Text search...      

Actions	Status	Profile Name	Profile#	Customer Profile#	Process Code	Process Code Description	Expiration Date	Generator Name
    	Cancelled	WASTE AUTO BODY THINNER / ...	1000077856	P110708011CYFG...	LF	LF-Liquid Fuels	11/07/2009	EXAMPLE COMPANY FOR TRAIN
    	Approved	Potting Soil	1000272418	Test123	LPW2	LPW2-Incineration	10/28/2022	Sulcer Flower Shop
    	Approved	Expired Unused Sevin Dust	1000272420	SAP-DS902	LP1	LP1-Incineration	10/19/2022	Sulcer Flower Shop
    	Submitted	Neem Oil contaminated with Acetone	1000272422		LF	LF-Liquid Fuels		Sulcer Flower Shop
    	Approved - Pending Recert	ipa	1000272440	IPAFORAPPROVAL	LF	LF-Liquid Fuels	10/09/2022	Sulcer Flower Shop
    	Approved - Pending Recert	paint booth filter	1000272638	Copy for Testing 1	RS2	RS2-Non-Halo Org...	09/22/2022	LaRock Building Products
    	Approved	paint booth filter	1000272639	Test456	RS2	RS2-Non-Halo Org...	09/24/2022	LaRock Building Products
    	Approved	SPECTRAGUARD 100	1000272647	UIWP901	LS	LS-Non RCRA Liq...	10/28/2022	Insight Graphics
    	Approved	issue id 218 sergio 123	1000272649		AF1	AF1-Aerosols for F...	10/15/2022	CASEY'S GENERAL STORE
    	Approved	test notifications sergio 1	1000272653		AF2	AF2-Aerosols for F...	09/27/2022	CASEY'S GENERAL STORE
    	Approved - Pending Recert	sergio romero 1	1000272655		AF2	AF2-Aerosols for F...	09/28/2022	CASEY'S GENERAL STORE
    	Submitted	Dead Plants	1000272656	testtsg	APHIS	APHIS-USDA APH...		CASEY'S GENERAL STORE
    	Approved	Dead Plants SRO	1000272657		AF1	AF1-Aerosols for F...	09/29/2022	CASEY'S GENERAL STORE
    	Approved	Flower store waste	1000272661	test_lsg_1	AQ	AQ-Q'd Aerosols	10/08/2022	Insight Graphics
    	Submitted	paint booth filter	1000272666	123test				Sulcer Flower Shop
    	Submitted	paint booth filter	1000272667	1234test				CASEY'S GENERAL STORE
    	Approved	paint booth filter	1000272668	12345test	BR1	BR1-Lead Acid Bat...	10/28/2022	Insight Graphics
    	Submitted	paint booth filter	1000272669	reject test				Beardsley International

[+ New Profile](#)

- 1 **Profile** view – Scroll down or use the navigation bar to move from one section to another.



The screenshot displays the TRADEBE web application interface for a Profile Detail View. The breadcrumb navigation shows 'Home > Profiles > Profile Detail'. A navigation bar at the top contains tabs for 'CUS / GEN', 'WASTE STREAM', 'GENERAL CHARACTERISTICS', 'CHEMICAL COMPOSITION', 'ADDITIONAL ITEMS', 'RCRA CHARACTERIZATION', 'EXPECTED SHIPPING VOLUME AND FREQUENCY', and 'DOT SHIPPING INFOF'. The 'CUS / GEN' tab is active. The main content area is divided into sections: 'Customer*' (1100025376 - Example Company For Training, 14 West Main St, Meriden, CT, 06450), 'Generator*' (9100150681 - Sulcer Flower Shop, 234 Hobart St., Southington, Connecticut, 06489), and 'Mailing Address' (9100150681 - Sulcer Flower Shop, 234 Hobart St., Southington, CT, 06489). Below this is the 'WASTE STREAM' section, which includes 'Profile Approval Status' (07 - Approved - Pending Recert (338 days to...)), 'Tradebe Process Code' (LS - Non RCRA Liquids for Solidification), 'Approved Tradebe Facilities' (Millington, TN x | East Chicago, IN x), 'Profile Number' (1000272419), and 'Customer Profile Number' (SAP-DS901a).

2 a Log of Changes view.

Log of changes				
Date	User	Field	Old Value	New Value
Sep 23, 2021 07:42	enrique.manzano@tradebe.com	Profile Approval Status	05	12
Sep 23, 2021 07:42	enrique.manzano@tradebe.com	Tradebe Process Code		
Sep 23, 2021 07:42	enrique.manzano@tradebe.com	Approved Tradebe Facilities		Merrillville, IN
Sep 23, 2021 07:42	enrique.manzano@tradebe.com	Profile Number		1000272644
Sep 23, 2021 07:42	enrique.manzano@tradebe.com	PROC_CD_DESCRIPTION		305 - Metal Blast
Sep 23, 2021 07:42	enrique.manzano@tradebe.com	New Communication		test 2
Sep 23, 2021 07:39	enrique.manzano@tradebe.com	is this a rush profile?		X
Sep 23, 2021 07:39	enrique.manzano@tradebe.com	Customer		1100027077
Sep 23, 2021 07:39	enrique.manzano@tradebe.com	Generator		9100138514
Sep 23, 2021 07:39	enrique.manzano@tradebe.com	Material Group		40000088
Sep 23, 2021 07:39	enrique.manzano@tradebe.com	Profile Approval Status		05
Sep 23, 2021 07:39	enrique.manzano@tradebe.com	Approved Tradebe Facilities		
Sep 23, 2021 07:39	enrique.manzano@tradebe.com	Common Name for the Waste Stream		issue id 218 abcd

2 b View Profile in PDF – Download or Print selecting the icons at the top-right.

Profile

000000001000272419

6502519d-fcd8-498c-90ee-89c086d5e909 1 / 4 157%

 TRADEBE ENVIRONMENTAL SERVICES, LLC PROFILE# SAP-DS901a
Status: Approved
GENERATOR WASTE STREAM PROFILE SHEET Process Code: LS

Email completed profile sheet to your Sales/Customer Service Representative or usa.approvals@tradebe.com

A. GENERATOR MAILING ADDRESS:		BILLING INFORMATION:	
Generator #:	9100150681	Customer #:	1100025376
Generator Name:	Sulcer Flower Shop	Customer name:	Example Company For Training
Generator Address:	234 Hobart St.	Customer Address:	14 West Main St
City:	Southington	City:	Meriden
State:	CT	State:	CT
Zip:	06489	Zip:	06450
Contact Name:		Contact Name:	Derek Duggan
Generator Phone:	888-276-0887	Customer Phone:	203-238-6745
Generator Fax:		Customer Fax:	203-238-6772
Generator Email:		Customer Email:	derek.duggan@tradebe.com
		Sales Rep:	House
		CSR:	Jennifer Beardslie

SITE ADDRESS:

Site #: 9100150681

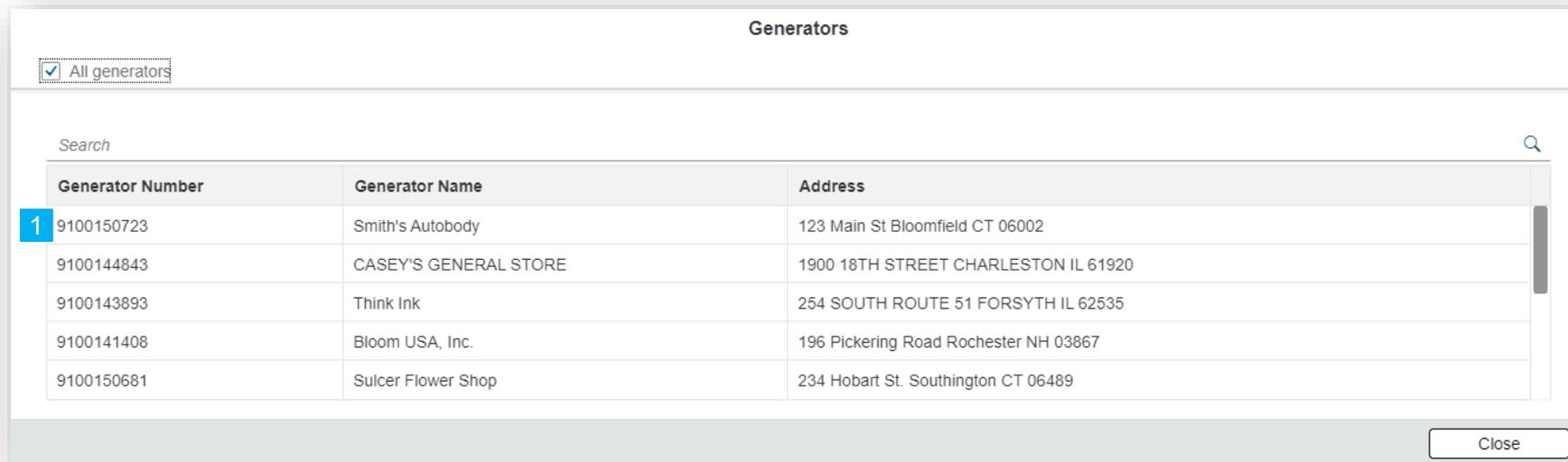
Close

2 c Copy Profile view

1 If “All Generators” was selected in the Home Screen header, a generator selection list will pop up:

- Select the generator you want to copy the profile for.
- The Profile creation page will open with the information already populated, and is to be reviewed, modified where applicable, and submitted.

2 If a specific generator was selected in the Home Screen header, that generator will carry through to the Profile screen as default. In order to change it, go back to the Home Screen selector.



Generators

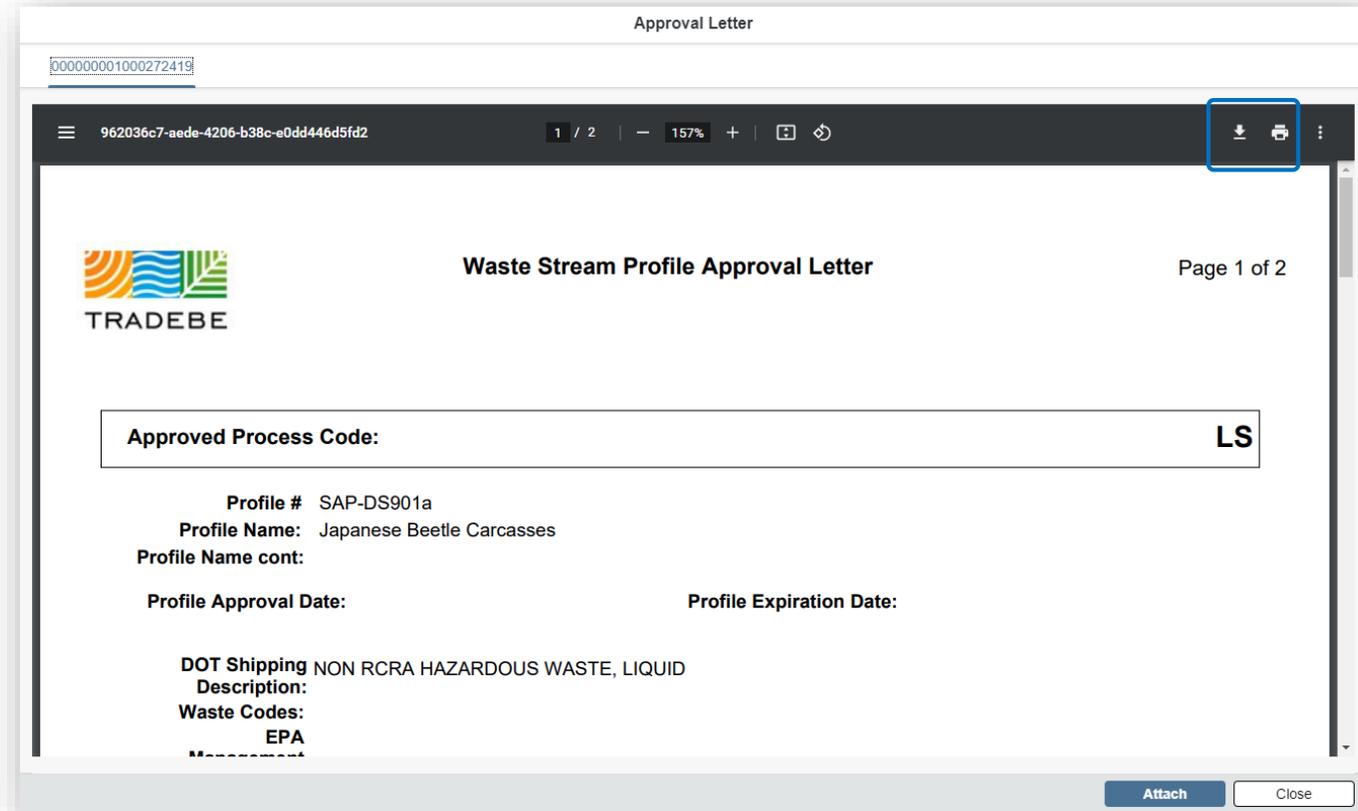
All generators

Search 

Generator Number	Generator Name	Address
1 9100150723	Smith's Autobody	123 Main St Bloomfield CT 06002
9100144843	CASEY'S GENERAL STORE	1900 18TH STREET CHARLESTON IL 61920
9100143893	Think Ink	254 SOUTH ROUTE 51 FORSYTH IL 62535
9100141408	Bloom USA, Inc.	196 Pickering Road Rochester NH 03867
9100150681	Sulcer Flower Shop	234 Hobart St. Southington CT 06489

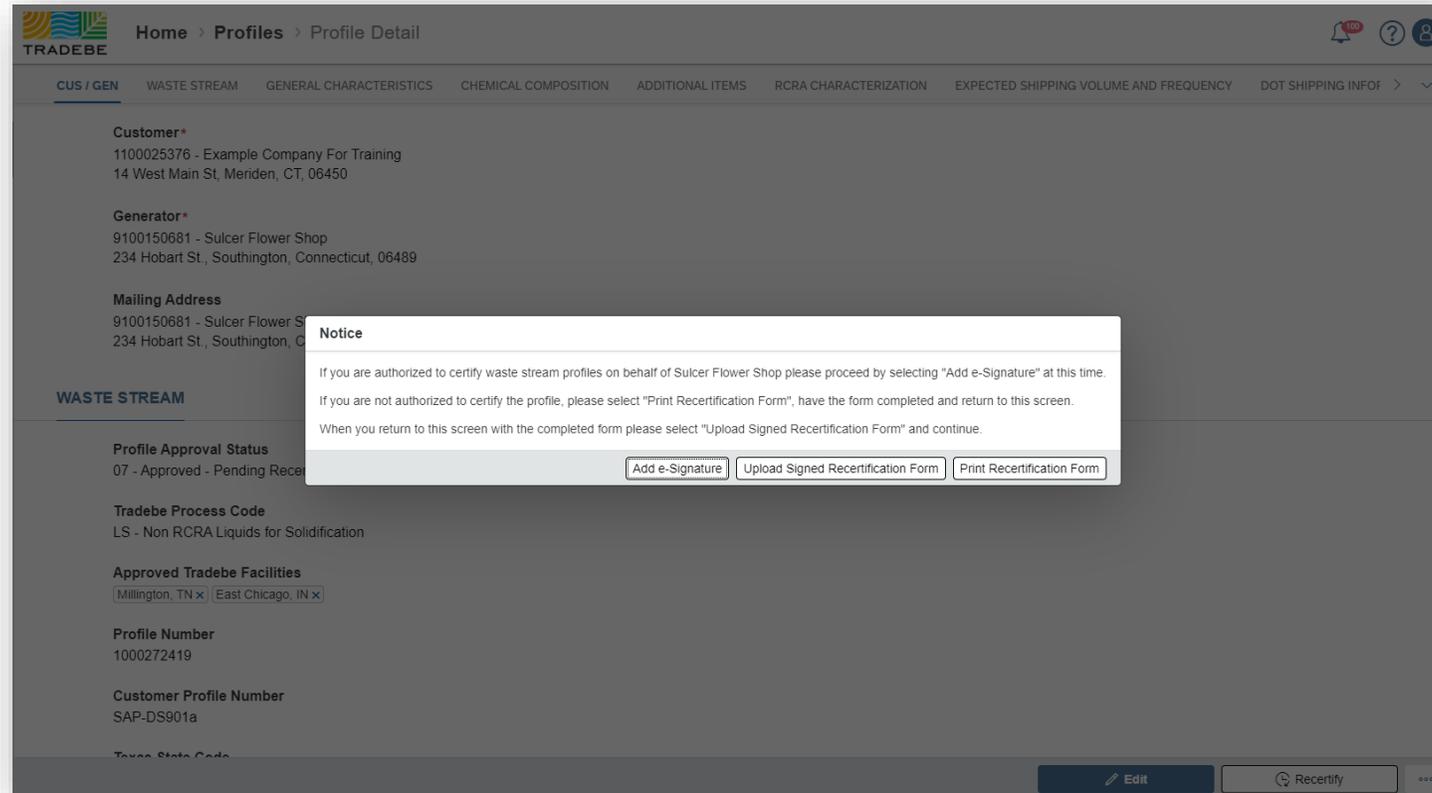
Close

2 **d** Approval Letter  view – Download or Print selecting the icons at the top-right.



The screenshot shows a web browser window titled "Approval Letter". The address bar contains the URL "000000001000272419". The browser's address bar shows the ID "962036c7-aede-4206-b38c-e0dd446d5fd2", page "1 / 2", and zoom level "157%". In the top right corner of the browser window, there are icons for download and print, which are highlighted with a blue box. The main content area of the page features the TRADEBE logo on the left, the title "Waste Stream Profile Approval Letter" in the center, and "Page 1 of 2" on the right. Below the logo, there is a text box labeled "Approved Process Code:" containing the value "LS". Further down, the following information is displayed: "Profile # SAP-DS901a", "Profile Name: Japanese Beetle Carcasses", "Profile Name cont:", "Profile Approval Date:", "Profile Expiration Date:", "DOT Shipping NON RCRA HAZARDOUS WASTE, LIQUID", "Description:", "Waste Codes:", "EPA", and "Management". At the bottom right of the page, there are two buttons: "Attach" and "Close".

2 e **Recertify**  triggers the re-certification process, covered in the next section of this User Guide.



The screenshot displays the TRADEBE web application interface for a profile detail page. The breadcrumb navigation shows 'Home > Profiles > Profile Detail'. The page is divided into several sections: 'Customer' (1100025376 - Example Company For Training, 14 West Main St, Meriden, CT, 06450), 'Generator' (9100150681 - Sulcer Flower Shop, 234 Hobart St., Southington, Connecticut, 06489), and 'Mailing Address' (9100150681 - Sulcer Flower Shop, 234 Hobart St., Southington, CT). A 'WASTE STREAM' section is partially visible. Below this, the 'Profile Approval Status' is '07 - Approved - Pending Recertification'. The 'Tradebe Process Code' is 'LS - Non RCRA Liquids for Solidification'. 'Approved Tradebe Facilities' include 'Millington, TN' and 'East Chicago, IN'. The 'Profile Number' is '1000272419' and the 'Customer Profile Number' is 'SAP-DS901a'. A 'Notice' dialog box is overlaid on the page, containing the following text: 'If you are authorized to certify waste stream profiles on behalf of Sulcer Flower Shop please proceed by selecting "Add e-Signature" at this time. If you are not authorized to certify the profile, please select "Print Recertification Form", have the form completed and return to this screen. When you return to this screen with the completed form please select "Upload Signed Recertification Form" and continue.' Below the notice are three buttons: 'Add e-Signature', 'Upload Signed Recertification Form', and 'Print Recertification Form'. At the bottom right of the page, there are 'Edit' and 'Recertify' buttons.

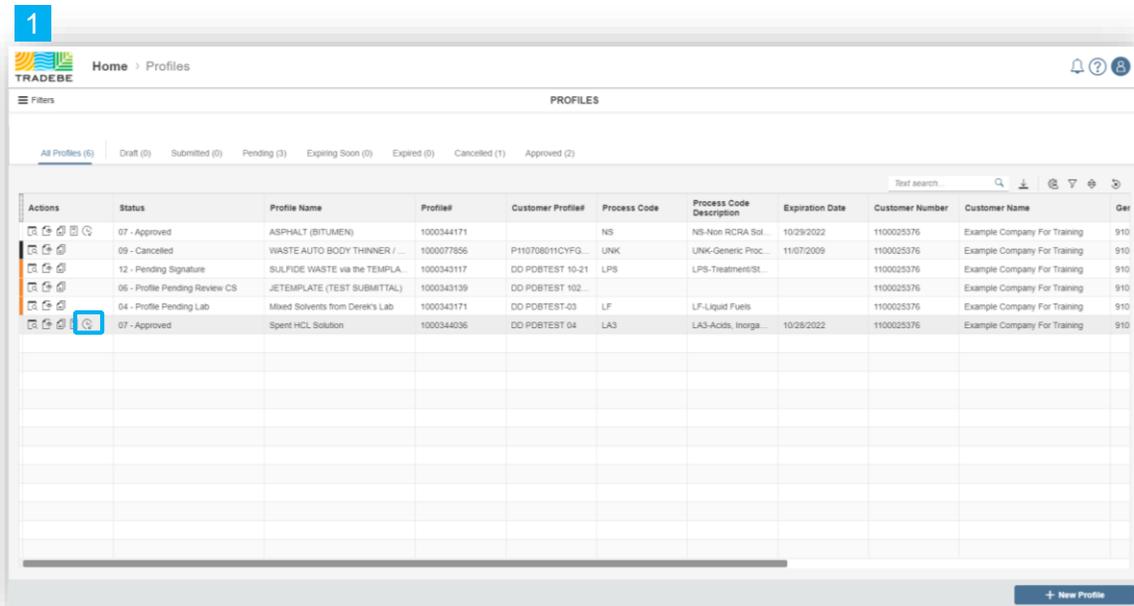
Table of Contents

Profiles

1. *General Navigation*
- 2. *Profile Recertification***
3. *New Profile Creation*

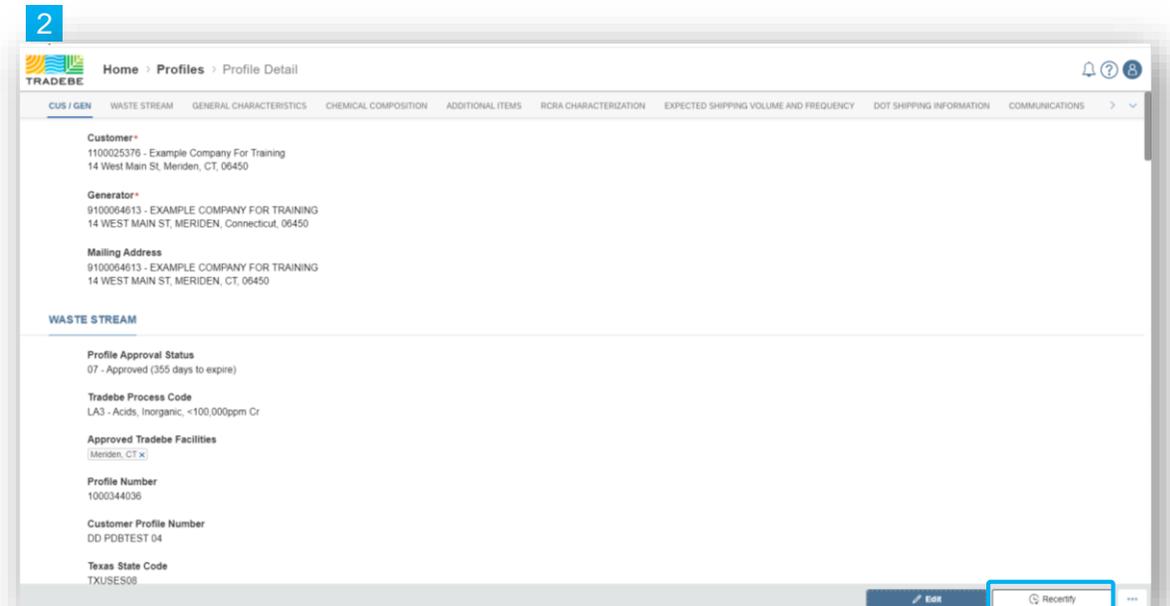
- 1 Profile Recertification process can be started either:**
 - 1** Selecting “Recertify”  in the main Profile List View.
 - 2** Selecting “Recertify”  at the bottom of a Profile Detail screen.

1



Actions	Status	Profile Name	Profile#	Customer Profile#	Process Code	Process Code Description	Expiration Date	Customer Number	Customer Name	Ger
	07 - Approved	ASPHALT (BITUMEN)	1000344171		NS	NS-Non RCRA Sol.	10/29/2022	1100025376	Example Company For Training	910
	09 - Cancelled	WASTE AUTO BODY THINNER / ...	1000077856	P110708011CYFG...	UNK	UNK-Generc Proc...	11/07/2009	1100025376	Example Company For Training	910
	12 - Pending Signature	SULFIDE WASTE via the TEMPLA...	1000343117	DD PDBTEST 10-21	LPS	LPS-Treatment/St...		1100025376	Example Company For Training	910
	06 - Profile Pending Review CS	JETEMPLATE (TEST SUBMITTAL)	1000343139	DD PDBTEST 102...				1100025376	Example Company For Training	910
	04 - Profile Pending Lab	Mixed Solvents from Derek's Lab	1000343171	DD PDBTEST-03	LF	LF-Liquid Fuels		1100025376	Example Company For Training	910
	07 - Approved	Spent HCL Solution	1000344036	DD PDBTEST 04	LA3	LA3-Acids, Inorga...	10/29/2022	1100025376	Example Company For Training	910

2



Customer*
1100025376 - Example Company For Training
14 West Main St, Meriden, CT, 06450

Generator*
9100064613 - EXAMPLE COMPANY FOR TRAINING
14 WEST MAIN ST, MERIDEN, Connecticut, 06450

Mailing Address
9100064613 - EXAMPLE COMPANY FOR TRAINING
14 WEST MAIN ST, MERIDEN, CT, 06450

WASTE STREAM

Profile Approval Status
07 - Approved (355 days to expire)

Tradebe Process Code
LA3 - Acids, Inorganic, <100,000ppm Cr

Approved Tradebe Facilities
[Meriden, CT](#)

Profile Number
1000344036

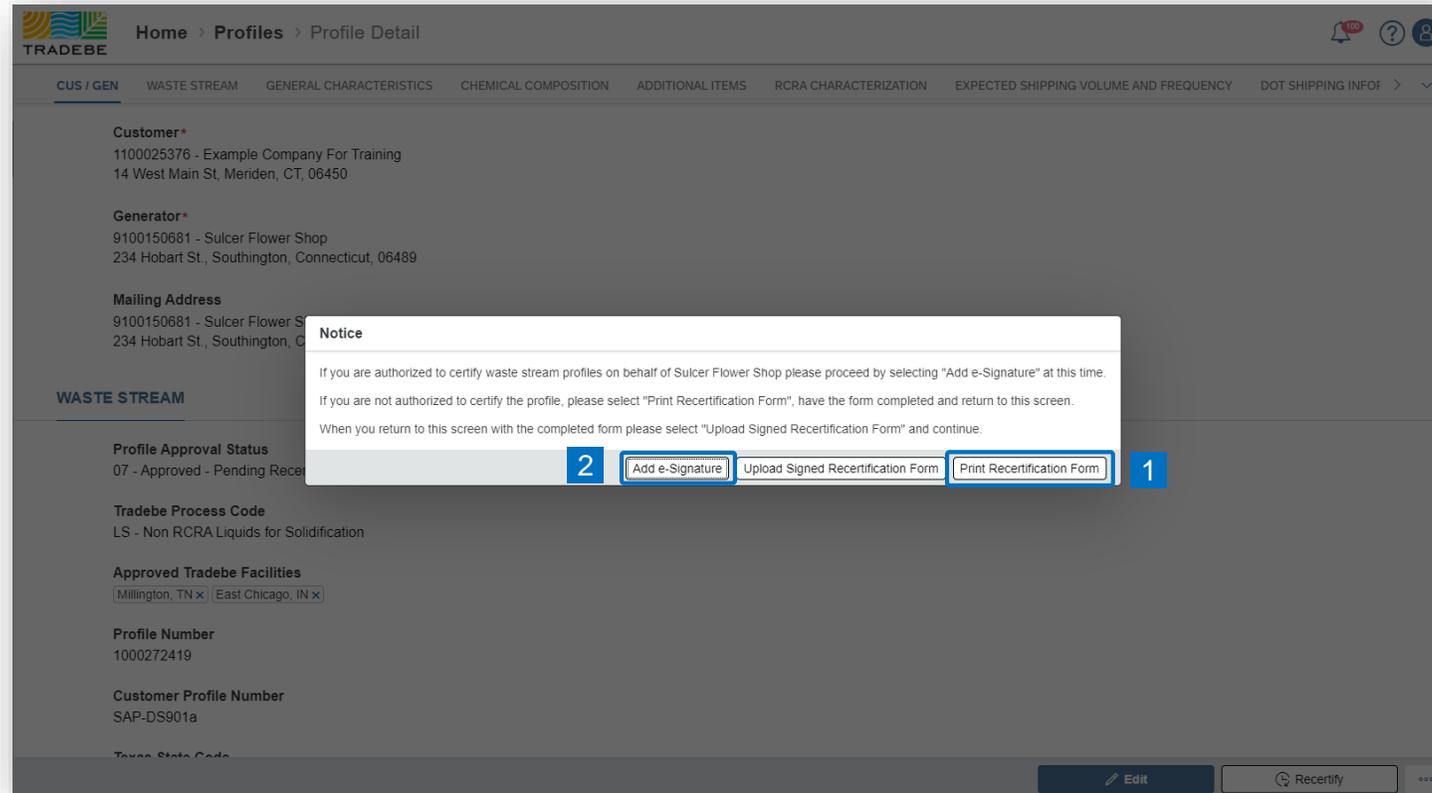
Customer Profile Number
DD PDBTEST 04

Texas State Code
TXUSE08

Recertify

Note: only Profiles in 'Approved', 'Expired' or 'Expiring Soon' status can be recertified.

- 1 Option 1 – Select “Print Recertification Form”** to download a copy of the recertification letter.
- 2 Option 2 – Select Add e-Signature** if you are Authorized to sign on Behalf of Generator



The screenshot displays the TRADEBE web application interface for a profile detail page. The page title is "Home > Profiles > Profile Detail". The breadcrumb navigation includes "CUS / GEN", "WASTE STREAM", "GENERAL CHARACTERISTICS", "CHEMICAL COMPOSITION", "ADDITIONAL ITEMS", "RCRA CHARACTERIZATION", "EXPECTED SHIPPING VOLUME AND FREQUENCY", and "DOT SHIPPING INFO".

The profile information includes:

- Customer***: 1100025376 - Example Company For Training, 14 West Main St, Meriden, CT, 06450
- Generator***: 9100150681 - Sulcer Flower Shop, 234 Hobart St., Southington, Connecticut, 06489
- Mailing Address**: 9100150681 - Sulcer Flower Shop, 234 Hobart St., Southington, CT

The **WASTE STREAM** section shows:

- Profile Approval Status**: 07 - Approved - Pending Recertification
- Tradebe Process Code**: LS - Non RCRA Liquids for Solidification
- Approved Tradebe Facilities**: Millington, TN x | East Chicago, IN x
- Profile Number**: 1000272419
- Customer Profile Number**: SAP-DS901a
- Taxex State Code**: (partially visible)

A **Notice** dialog box is overlaid on the page, containing the following text:

If you are authorized to certify waste stream profiles on behalf of Sulcer Flower Shop please proceed by selecting "Add e-Signature" at this time.
If you are not authorized to certify the profile, please select "Print Recertification Form", have the form completed and return to this screen.
When you return to this screen with the completed form please select "Upload Signed Recertification Form" and continue.

At the bottom of the dialog box, there are three buttons: "Add e-Signature" (labeled with a blue '2'), "Upload Signed Recertification Form", and "Print Recertification Form" (labeled with a blue '1').

At the bottom of the page, there are buttons for "Edit" and "Recertify".

Option 1

1 Send by e-mail to the Customer for their signature.



Account Manager: House
Customer Service Rep: Jennifer Beardsley

Annual Waste Stream Profile Certification

**Please Note: An updated waste stream profile form is required for all Waste Stream Profiles that had process changes that will change the chemical composition, chemical ranges, physical or chemical characteristics of the waste. For example: revised chemical blend, chemicals added or removed, water added, solids content increased, etc.*

A copy of this document should be filed with your waste stream profile(s).

<p>Customer Name: Example Company For Training Address: 14 West Main St City: Meriden State: CT Attention: Derek Duggan Phone: 203-238-6745</p>	<p>Generator Name: Sulzer Flower Shop Address: 234 Hobart St. City: Southington State: CT Attention: Phone: 888-276-0887</p>
---	--

Waste Stream Profile #: SAP-DS901a	Current Process Code : LS
Waste Description : Japanese Beetle Carcasses	Original Approval Date :
	Last Shipped On : 09/09/2021
Current Status : Approved	Expiration Date : 10/09/2022
DOT Shipping Name: NON RCRA HAZARDOUS WASTE, LIQUID	
Waste Codes:	

Chemical Composition	Min	Max
Beetle Resin	10.00	20.00
Soap	5.00	10.00
Water	80.00	85.00

Has the waste classification changed due to state/federal regulatory amendments? Yes, ___ No, ___ If yes please identify the state and the Regulatory citation:

Has the waste stream's generating process, chemical composition and/or physical properties changed from the current profile?
Yes* ___ No ___
*If yes, please prepare and submit an updated Waste Stream Profile Form to Tradebe for the changes to the composition and or physical properties. Also update the RCRA and DOT classifications as required.

Does your waste contain any of the 172 per- and polyfluoroalkyl substances (PFAS)**? ___Yes ___No
*Click link for FR list of 172 PFAS substances, <https://www.govinfo.gov/content/pkg/FR-2020-06-22/pdf/2020-10990.pdf>

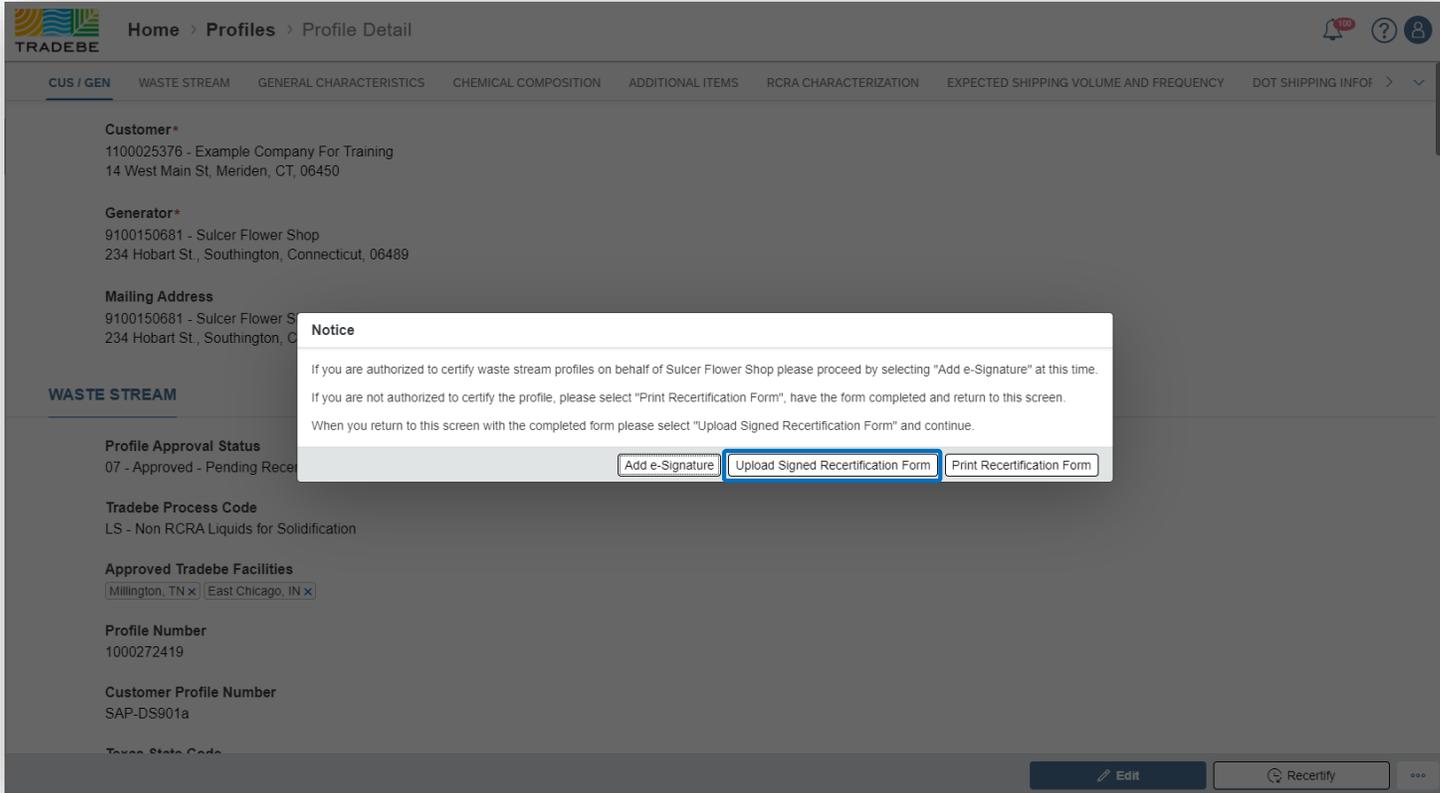
I agree by affixing my authorized signature that I hereby certify that the above and attached description to Annual Waste Stream Profile Certification is complete and accurate and that no omissions of characteristics, composition or properties exist and that all known or suspected hazards have been disclosed. I also certify that each sample provided and/or waste stream shipped to Tradebe is representative of the waste material described above.

Name(Print): _____ Title: _____

Authorized Signature: _____ Date: _____

- 1 Once the Customer has signed, go back to this screen and select “Upload Signed Recertification Form”.

Option 1

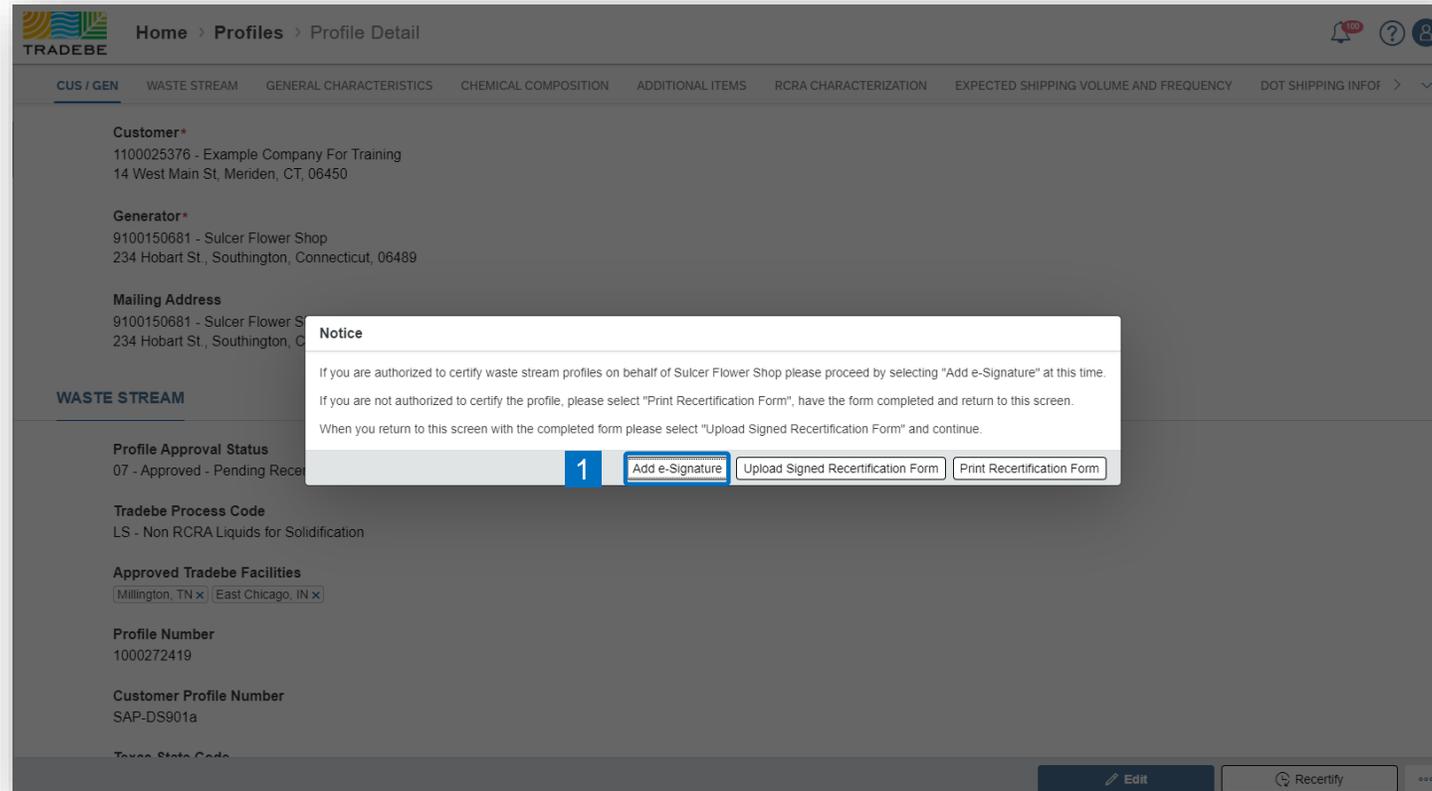


The screenshot shows the TRADEBE web application interface for a Profile Detail page. The breadcrumb navigation is 'Home > Profiles > Profile Detail'. The page has a top navigation bar with tabs: CUS / GEN, WASTE STREAM, GENERAL CHARACTERISTICS, CHEMICAL COMPOSITION, ADDITIONAL ITEMS, RCRA CHARACTERIZATION, EXPECTED SHIPPING VOLUME AND FREQUENCY, and DOT SHIPPING INFO. The main content area displays profile information for a customer and generator. A modal dialog box titled 'Notice' is open, containing the following text: 'If you are authorized to certify waste stream profiles on behalf of Sulcer Flower Shop please proceed by selecting "Add e-Signature" at this time. If you are not authorized to certify the profile, please select "Print Recertification Form", have the form completed and return to this screen. When you return to this screen with the completed form please select "Upload Signed Recertification Form" and continue.' Below the notice, three buttons are visible: 'Add e-Signature', 'Upload Signed Recertification Form' (which is highlighted with a blue border), and 'Print Recertification Form'. The profile information includes: Customer (1100025376 - Example Company For Training), Generator (9100150681 - Sulcer Flower Shop), Mailing Address (9100150681 - Sulcer Flower Shop), Profile Approval Status (07 - Approved - Pending Recertification), Tradebe Process Code (LS - Non RCRA Liquids for Solidification), Approved Tradebe Facilities (Millington, TN x, East Chicago, IN x), Profile Number (1000272419), and Customer Profile Number (SAP-DS901a). At the bottom right, there are 'Edit' and 'Recertify' buttons.

- a Profile Status will change:
 - 1 Expired changes Expired – Pending Recert
 - 2 Approved changes to Approved – Pending Recert

Option 2

- 1 Select “Add e-Signature” to answer questions on Recertification Letter electronically.



The screenshot displays the TRADEBE web application interface. At the top, the navigation bar includes the TRADEBE logo and the breadcrumb path: Home > Profiles > Profile Detail. Below this, a horizontal menu lists various profile categories: CUS / GEN, WASTE STREAM, GENERAL CHARACTERISTICS, CHEMICAL COMPOSITION, ADDITIONAL ITEMS, RCRA CHARACTERIZATION, EXPECTED SHIPPING VOLUME AND FREQUENCY, and DOT SHIPPING INFO. The main content area is divided into sections: Customer (1100025376 - Example Company For Training), Generator (9100150681 - Sulcer Flower Shop), and Mailing Address (9100150681 - Sulcer Flower Shop). A 'WASTE STREAM' section is partially visible. A 'Profile Approval Status' section shows '07 - Approved - Pending Recertification'. Below this, the 'Tradebe Process Code' is 'LS - Non RCRA Liquids for Solidification'. The 'Approved Tradebe Facilities' section lists 'Millington, TN' and 'East Chicago, IN'. The 'Profile Number' is '1000272419' and the 'Customer Profile Number' is 'SAP-DS901a'. A 'Notice' dialog box is overlaid on the screen, containing the following text: 'If you are authorized to certify waste stream profiles on behalf of Sulcer Flower Shop please proceed by selecting "Add e-Signature" at this time. If you are not authorized to certify the profile, please select "Print Recertification Form", have the form completed and return to this screen. When you return to this screen with the completed form please select "Upload Signed Recertification Form" and continue.' Below the notice, three buttons are visible: 'Add e-Signature' (highlighted with a blue box and a '1' in a blue square), 'Upload Signed Recertification Form', and 'Print Recertification Form'. At the bottom right of the page, there are 'Edit' and 'Recertify' buttons.

Profiles | Electronic Signature Recertification Form



Option 2

1 Select 

2 Sign using Mouse in Pop Up Box

3 Select 

Recertify

00000001000272418

35e95a34-34a9-444a-b21e-2d2d3a7ce262

1 / 1 | - 180% + | [Download] [Print] [Close]

 **Account Manager: House**
Customer Service Rep: Jennifer Beardsley

Annual Waste Stream Profile Certification

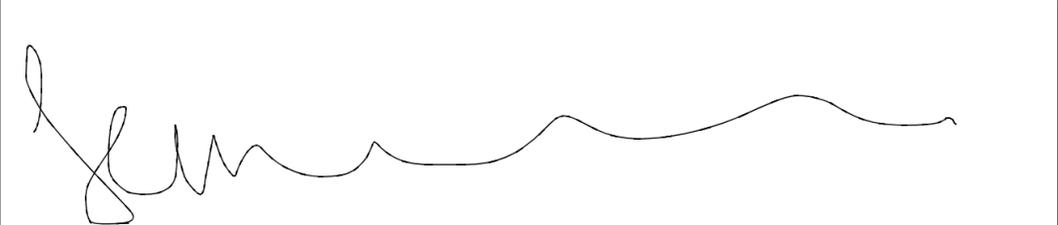
**Please Note: An updated waste stream profile form is required for all Waste Stream Profiles that had process changes that will change the chemical composition, chemical ranges, physical or chemical characteristics of the waste. For example: revised chemical blend, chemicals added or removed, water added, solids content increased, etc.*

A copy of this document should be filed with your waste stream profile(s).

Customer Name: Example Company For Training	Generator Name: Sulcer Flower Shop
Address: 14 West Main St	Address: 234 Hobart St.
City: Meriden	City: Southington
State: CT	State: CT
Attention: Derek Duggan	Attention:
Phone: 203-238-6745	Phone: 888-276-0887

Customer Signature



3 a

Profile Status will change:

1 Expired changes Expired – Pending Recert

2 Approved changes to Approved – Pending Recert

Table of Contents

Profiles

- 1. General Navigation*
- 2. Profile Recertification*
-  **3. New Profile Creation**

- 1 To create a New Profile, select the “+ New Profile” icon at the bottom right of the Profile Screen.
- 2 Select either “New Blank Profile” or “Copy from Template” to get started.

PROFILES

All Profiles (54) | Draft (2) | Submitted (25) | Pending (1) | Expiring Soon (0) | Expired (0) | Cancelled (1) | Approved (30)

Text search... 🔍 ⏴ ⏵ ⚙️ ⚡ ⌂

Actions	Status	Profile Name	Profile#	Customer Profile#	Process Code	Process Code Description	Expiration Date	Generator Name
	Cancelled	WASTE AUTO BODY THINNER / ...	1000077856	P110708011CYFG...	LF	LF-Liquid Fuels	11/07/2009	EXAMPLE COMPANY FOR TRAIN
	Approved	Potting Soil	1000272418	Test123	LPW2	LPW2-Incineration	10/28/2022	Sulcer Flower Shop
	Approved	Expired Unused Sevin Dust	1000272420	SAP-DS902	LP1	LP1-Incineration	10/19/2022	Sulcer Flower Shop
	Submitted	Neem Oil contaminated with Acetone	1000272422		LF	LF-Liquid Fuels		Sulcer Flower Shop
	Approved - Pending Recert	ipa	1000272440	IPAFORAPPROVAL	LF	LF-Liquid Fuels	10/09/2022	Sulcer Flower Shop
	Approved - Pending Recert	paint booth filter	1000272638	Copy for Testing 1	RS2	RS2-Non-Halo Org...	09/22/2022	LaRock Building Products
	Approved	paint booth filter	1000272639	Test456	RS2	RS2-Non-Halo Org...	09/24/2022	LaRock Building Products
	Approved	SPECTRAGUARD 100	1000272647	UIWP901	LS	LS-Non RCRA Liq...	10/28/2022	Insight Graphics
	Approved	issue id 218 sergio 123	1000272649		AF1	AF1-Aerosols for F...	10/15/2022	CASEY'S GENERAL STORE
	Approved	test notifications sergio 1	1000272653		AF2	AF2-Aerosols for F...	09/27/2022	CASEY'S GENERAL STORE
	Approved - Pending Recert	sergio romero 1	1000272655		AF2	AF2-Aerosols for F...	09/28/2022	CASEY'S GENERAL STORE
	Submitted	Dead Plants	1000272656	testlsg	APHIS	APHIS-USDA APH...		CASEY'S GENERAL STORE
	Approved	Dead Plants SRO	1000272657		AF1	AF1-Aerosols for F...	09/29/2022	CASEY'S GENERAL STORE
	Approved	Flower store waste	1000272661	test_lsg_1	AQ	AQ-Q'd Aerosols	10/08/2022	Insight Graphics
	Submitted	paint booth filter	1000272666	123test				Sulcer Flower Shop
	Submitted	paint booth filter	1000272667	1234test				CASEY'S GENERAL STORE
	Approved	paint booth filter	1000272668	12345test	BR1	BR1-Lead Acid Bat...	10/28/2022	Insight Graphics
	Submitted	paint booth filter	1000272669	reject test				Beardsley International

1 + New Profile

2

New Blank Profile

Copy from Template

+ New Profile

- 1 Select a Generator** from the list of Generators associated with the currently selected Customer.
In case a Generator was already selected in the Home Screen header, it will be selected automatically.

Generators

All generators

Search 🔍

Generator Number	Generator Name	Address
9100150723	Smith's Autobody	123 Main St Bloomfield CT 06002
9100144843	CASEY'S GENERAL STORE	1900 18TH STREET CHARLESTON IL 61920
9100143893	Think Ink	254 SOUTH ROUTE 51 FORSYTH IL 62535
9100141408	Bloom USA, Inc.	196 Pickering Road Rochester NH 03867
9100150681	Sulcer Flower Shop	234 Hobart St. Southington CT 06489

Close

Profiles | Complete Profile Form



1 **Navigate** through the form using the upper bar or scrolling down.

2 **Fields to be filled-in** are marked with underline and a prompted text. **Required fields** are marked with a red *.

3 **Hover** mouse over a field for hints or clarifications.

The screenshot shows the TRADEBE web application interface for a 'Profile Detail' page. The breadcrumb navigation is 'Home > Profiles > Profile Detail'. A top navigation bar contains several tabs: 'CUS / GEN', 'WASTE STREAM', 'GENERAL CHARACTERISTICS', 'CHEMICAL COMPOSITION', 'ADDITIONAL ITEMS', 'RCRA CHARACTERIZATION', 'EXPECTED SHIPPING VOLUME AND FREQUENCY', 'DOT SHIPPING INFORMATION', 'COMMUNICATIONS', and 'ATTACHMENTS'. The 'WASTE STREAM' tab is active. The form content includes:

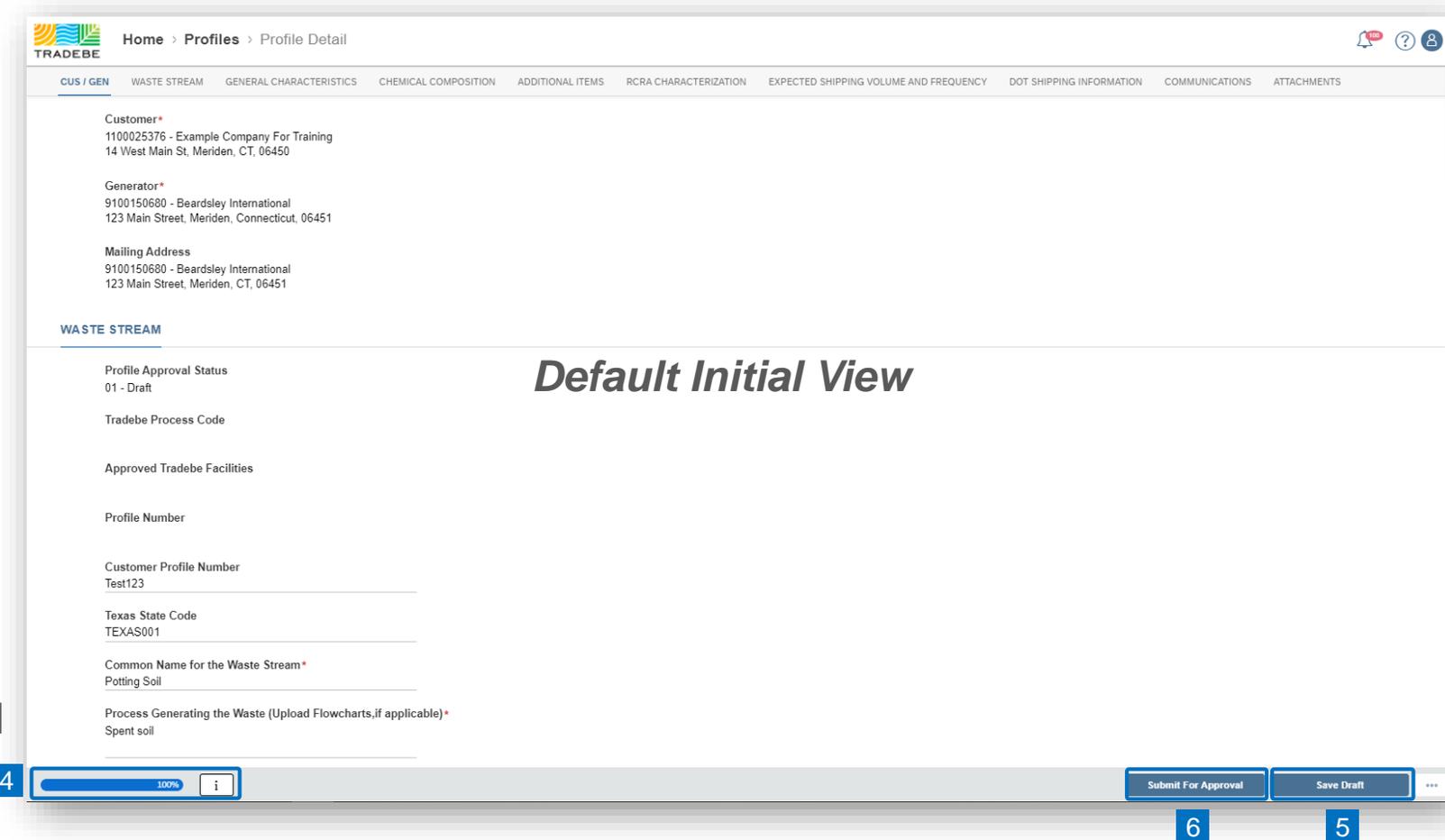
- Customer***: 1100025376 - Example Company For Training, 14 West Main St, Meriden, CT, 06450
- Generator***: 9100144843 - CASEY'S GENERAL STORE, 1900 18TH STREET, CHARLESTON, Illinois, 61920
- Mailing Address**: 9100144843 - CASEY'S GENERAL STORE, 1900 18TH STREET, CHARLESTON, IL, 61920
- WASTE STREAM** section:
 - Profile Approval Status**: 12 - Pending Signature
 - Tradebe Process Code**: AF2 - Aerosols for Fuel Boxed on Skids
 - Approved Tradebe Facilities**: Millington, TN x, Baton Rouge, LA x
 - Profile Number**: 1000272684
 - Customer Profile Number**: test notif2
 - Texas State Code**: (Annotation 3: Enter the Profile Number used by the Customer to identify the Waste, if needed. Leave blank if not needed.)
 - Common Name for the Waste Stream***: (Annotation 2: Flower store waste)
 - Process Generating the Waste (Upload Flowcharts,if applicable)***: left over pesticides

At the bottom of the form, there is a '100%' progress indicator, an information icon, and a 'Submit For Approval' button.

4 **Progress** in the form completion is shown in the bottom-left indicator. Select  for more details.

5 **Save Draft** for later completion if desired.

6 **Submit For Approval** once completed to initiate the approval process.



The screenshot shows the TRADEBE web application interface for a 'Profile Detail' page. The breadcrumb navigation is 'Home > Profiles > Profile Detail'. The main navigation bar includes tabs for 'CUS / GEN', 'WASTE STREAM', 'GENERAL CHARACTERISTICS', 'CHEMICAL COMPOSITION', 'ADDITIONAL ITEMS', 'RCRA CHARACTERIZATION', 'EXPECTED SHIPPING VOLUME AND FREQUENCY', 'DOT SHIPPING INFORMATION', 'COMMUNICATIONS', and 'ATTACHMENTS'. The 'CUS / GEN' tab is active, displaying the following information:

- Customer***
1100025376 - Example Company For Training
14 West Main St, Meriden, CT, 06450
- Generator***
9100150680 - Beardsley International
123 Main Street, Meriden, Connecticut, 06451
- Mailing Address**
9100150680 - Beardsley International
123 Main Street, Meriden, CT, 06451

The 'WASTE STREAM' section is highlighted and contains the following fields:

- Profile Approval Status**
01 - Draft
- Tradebe Process Code**
- Approved Tradebe Facilities**
- Profile Number**
- Customer Profile Number**
Test123
- Texas State Code**
TEXAS001
- Common Name for the Waste Stream***
Potting Soil
- Process Generating the Waste (Upload Flowcharts,if applicable)***
Spent soil

At the bottom of the form, there is a progress indicator showing 100% completion, an information icon (i), and two buttons: 'Submit For Approval' and 'Save Draft'. The text 'Default Initial View' is overlaid on the right side of the form.

 *Tips and further guidance to fill the Profile Form are provided in the next pages.*

Waste Stream

- 1** Make sure the process generating the waste is as detailed as possible.
- 2** **Form Code** is associated with the type of waste.
- 3** **Source Code** is associated with the process generating the waste.

WASTE STREAM

Profile Approval Status
01 - Draft

Tradebe Process Code

Approved Tradebe Facilities

Profile Number

Customer Profile Number
Test123

Texas State Code
TEXAS001

Common Name for the Waste Stream*
Potting Soil

1 Process Generating the Waste (Upload Flowcharts,if applicable)*
Spent soil

Is this waste exempt from RCRA regulation?*
RCRA Exempt Y/N?

Is this waste from a CERCLA cleanup site?*
CERCLA Waste Y/N?

Waste determination was made by*
Select at least one source

Upload Document

2 **Form Code***
Select a Form code from the list

3 **Source Code***
Select a source code from the list

General Characteristics

- 1 Make sure to enter values only,** not Units of Measure or ranges. These fields are not required and are to be filled only when the specific value is known.
- 2 Physical State: if a multiple selection is desired, select Other.** An additional field will display, to manually type the phases that are present (ie. "Liquid / Sludge").

GENERAL CHARACTERISTICS

Does the Waste have any of the following characteristics?
Select all that may apply. If none are applicable, leave blank.

- Viscosity of the waste - In centipoise**
Enter a positive or negative numeric value
- Specific Gravity**
Enter the Specific Gravity of the Waste if known
- Total Organic Carbon (TOC)**
Enter the Percentage of TOC in the Waste if known
- Total Halogens %**
Enter the Percentage of Halogens in the Waste if known
- VOC %**
Enter the Percentage of Volatile Organic Compounds in the ...
- Odor***
Select the Odor of the waste

- Physical State at 70 Degrees F***
OTHER
- Physical State - Multi***

Chemical Composition

- 1 Enter all chemicals associated with the waste stream, using the + symbol.
- 2 Search by Chemical Name or CAS number.
- 3 Minimum values must range between 0.01% and 99.9%.
Maximum values must be over 100%.
- 4 Make sure to remove any unused lines or the “Chemical Composition” section will not be considered as complete.

CHEMICAL COMPOSITION

1 +

Constituents*

Chemical Name	CAS	Min	Max	Units	Ozo... Depl...	EPC... 313	Che... of Inter... (DHS)	
Ethyl Alcohol	<input type="text"/> Search CAS	0.000	40.000	%				X
Fragrances	<input type="text"/> Search CAS	0.000	5.000	%				X
Tetrahydrofuran	<input type="text"/> Search CAS	0.000	40.000	%		X		X
Water	<input type="text"/> Search CAS	50.000	100.000	%				X
Hydrochloric Acid	<input type="text"/> Search CAS	5.000	10.000	%		X	X	X
		55%	195%					

Tip!

Do NOT use:

- Trade Names
- Chemical Formulas
- Generic Terms (ie. Paint)
- Reagent Names

Additional Items

1 When the waste contains “PCBs”, an additional field will display requesting more information:

a Select the PCB Range from the drop-down list.

b Upload a TSCA Form.
A template of the form can be downloaded next to the “Upload Document” button.

ADDITIONAL ITEMS

1 Does the waste contain any of the following?
Please select from the list if applicable

Does this Waste contain Benzene subject to Subpart FF Regulations? * If the waste contains Benzene, it may be subject to Benzene Neshap rules. Please complete and submit Tradebe's benzene neshap FORM.
Yes / No ?

You can download the file template here

Is this waste a Used Oil per 40CFR part 279? *
Yes / No ?

Is the Waste subject to RCRA 40 CFR 264 & 265 subpart CC controls (Are Volatile Organic Compounds >500ppm)? *
Yes / No ?

Does the waste contain any of the 172 per-or polyfluoroalkyl substances (PFAS)? *
Yes / No ?

PCB Range (If Yes) * Certification Form Required *

a Select the PCB Range in ppm

b

You can download the file template here

RCRA Characterization

1 Is this a USEPA Haz Waste?

a If the answer is **YES**, it will be required to enter both Federal and State Codes.

If the answer is **NO**, only State Codes will be required.

RCRA CHARACTERIZATION

1 Is this a USEPA Hazardous Waste as defined in 40 CFR 261.3?*

Yes / No ?

Is this Universal Waste per 40 CFR Part 273?*

Yes / No ?

Does treatment of this waste generate F006 or F019 sludge?*

Yes / No ?

a Please Identify Federal & State Waste Codes

Select all that may apply

Expected Shipping Volume and Frequency

- 1 **Additional questions** may display requesting further information, depending on the responses to the first questions. *ie. if answering “YES” to Bulk Liquid, an additional question will display requesting the volume.*
- 2 **“A Combination Package”** consists of small containers that are included inside drums or boxes.

EXPECTED SHIPPING VOLUME AND FREQUENCY

Bulk Liquid ? (Tanker)
Yes / No ? ▼

Bulk Solid ?
Yes / No ? ▼

Totes ?
Yes / No ? ▼

Container Size ?*
Please select the size of the container used for shipment ▼

Shipping Frequency ?
Please select the estimated frequency that the material ... ▼

Expected Quantity ?
Please enter the estimated number of units

2 **Is the waste contained in a combination package?**
Yes / No ? ▼

DOT Shipping Information

1 **DOT Shipping Name** will be created automatically according to the answers to the previous questions.

2 **Technical Descriptors:** ensure correct spelling and uniform format are used as this will print on all forms.

DOT SHIPPING INFORMATION

Is this a U.S. Department of Transportation (USDOT) Hazardous Material?*

YES

Shipping Name per 49 CFR 172.101 Hazardous Material Table

UN2924

Is the material a RCRA Waste?*

YES

2 **Technical Descriptors:**
Ethanol, Hydrochloric Acid

Reportable Quantity (RQ):
RQ (D001)

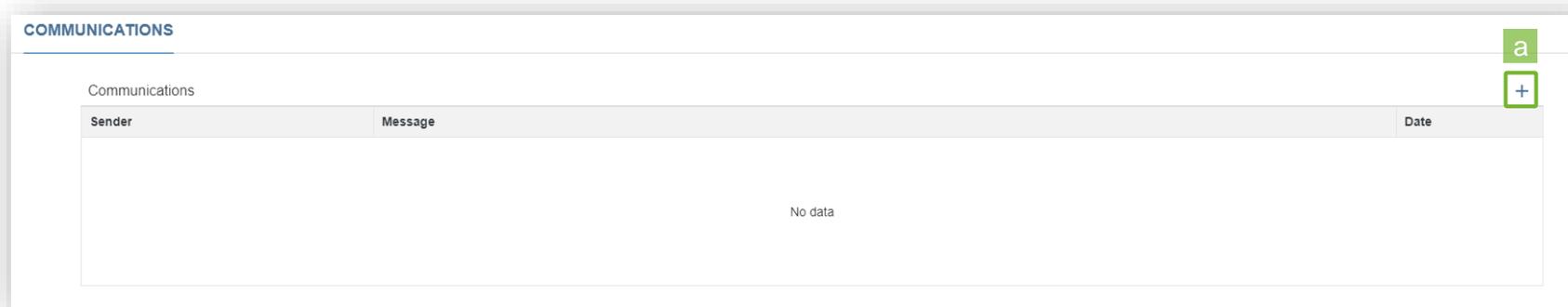
Using a DOT Special Permit for Transportation ?
Yes / No ?

1 **DOT Shipping Name**
UN2924 WASTE FLAMMABLE LIQUIDS, CORROSIVE, N.O.S. (Ethanol, Hydrochloric Acid) 3 (8) II RQ (D001)

Communications

- 1 This section allows the user to make a comment or ask a question to our Approvals team:
 - a Start by selecting the + symbol.
 - b Write your message and select “Save”.

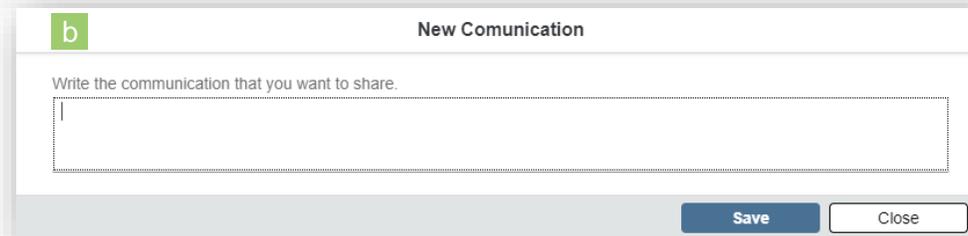
When the Profile is finally submitted for approval, the message will be flagged.



COMMUNICATIONS

Communications

Sender	Message	Date
No data		



New Communication

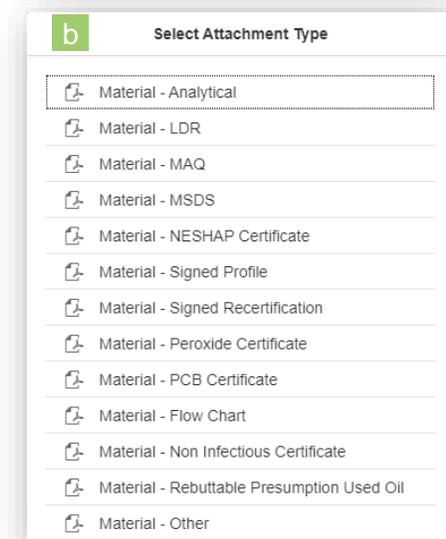
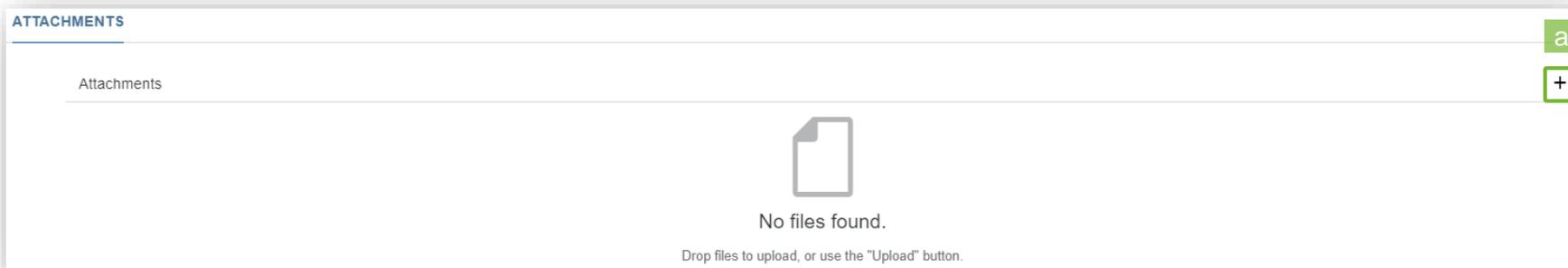
Write the communication that you want to share.

Save Close

NOTE: Once submitted, a message CANNOT be deleted.

Attachments

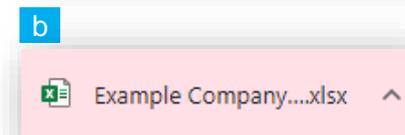
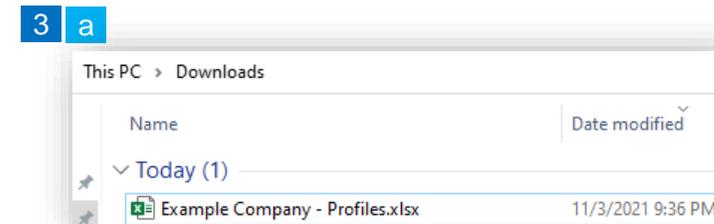
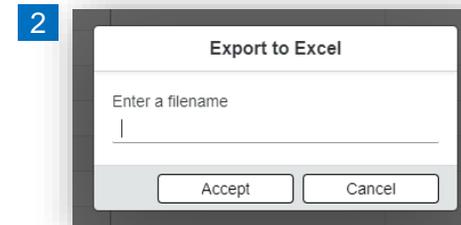
- 1 This section allows the user to attach all the relevant documentation (ie. Signed Profiles, Signed Recertification Letters, SDS, etc.).
 - a Start by selecting the + symbol.
 - b Select the type of attachment from the drop-down list
 - c Browse in your computer for the file.



NOTE: Once uploaded, attachments CANNOT be deleted.

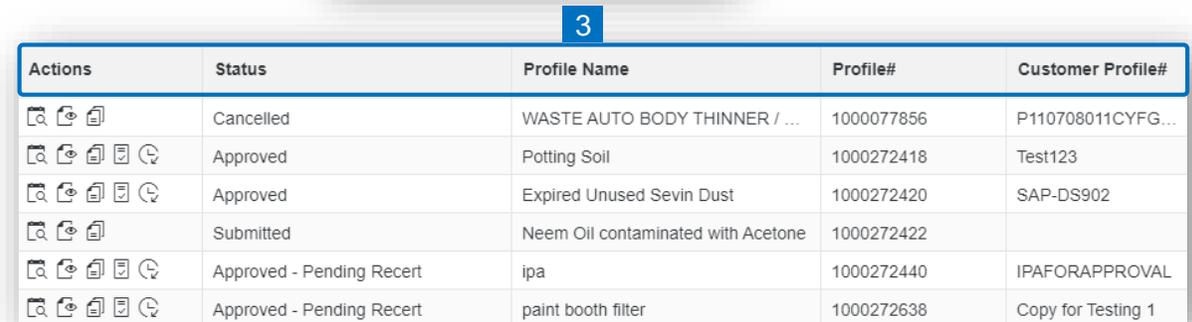
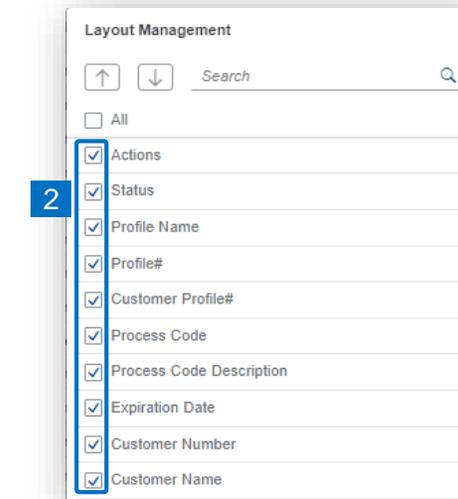
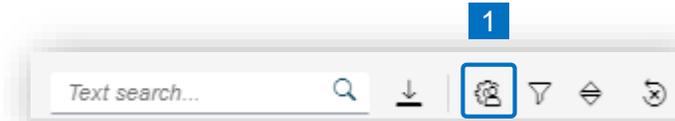
Export Profile List

- 1** Export profile list to Excel by clicking on the download button .
- 2** Enter a File Name in the pop-up window to save the document in your computer.
- 3** The file will save in your computer in the 'Downloads' folder. **a**
It will also appear at the bottom-left of your screen when completed. **b**



Change Layout

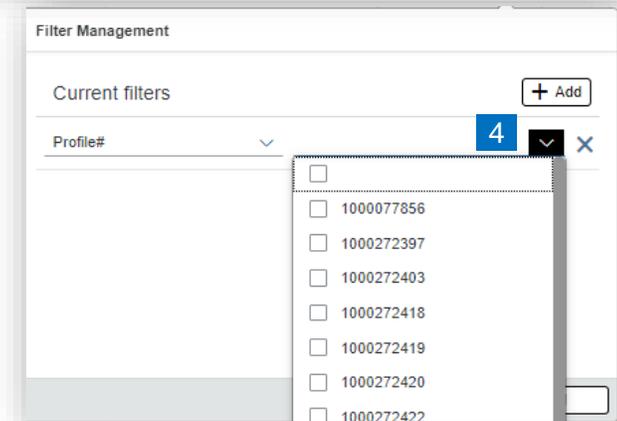
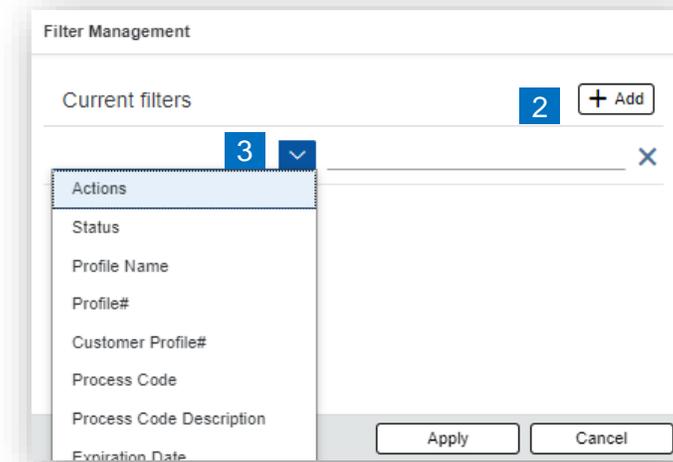
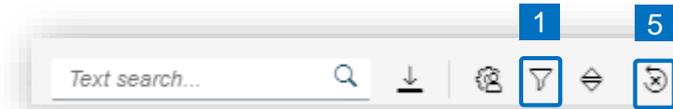
- 1 Select the 'Change Layout' icon .
- 2 The selected check boxes will show as columns on the list view.
- 3 Reorder columns on the list view, by selecting the column header and dragging left or right.



Actions	Status	Profile Name	Profile#	Customer Profile#
	Cancelled	WASTE AUTO BODY THINNER / ...	1000077856	P110708011CYFG...
	Approved	Potting Soil	1000272418	Test123
	Approved	Expired Unused Sevin Dust	1000272420	SAP-DS902
	Submitted	Neem Oil contaminated with Acetone	1000272422	
	Approved - Pending Recert	ipa	1000272440	IPAFORAPPROVAL
	Approved - Pending Recert	paint booth filter	1000272638	Copy for Testing 1

Filtering

- 1** Select the 'Filtering' icon  .
- 2** Select 'Add'  .
- 3** Select the **column** that will be filtered from the left drop-down list.
- 4** Select **specific item(s) to filter** from the right drop-down list, then "Apply".
- 5** To **clear all filters**, click on the icon  .



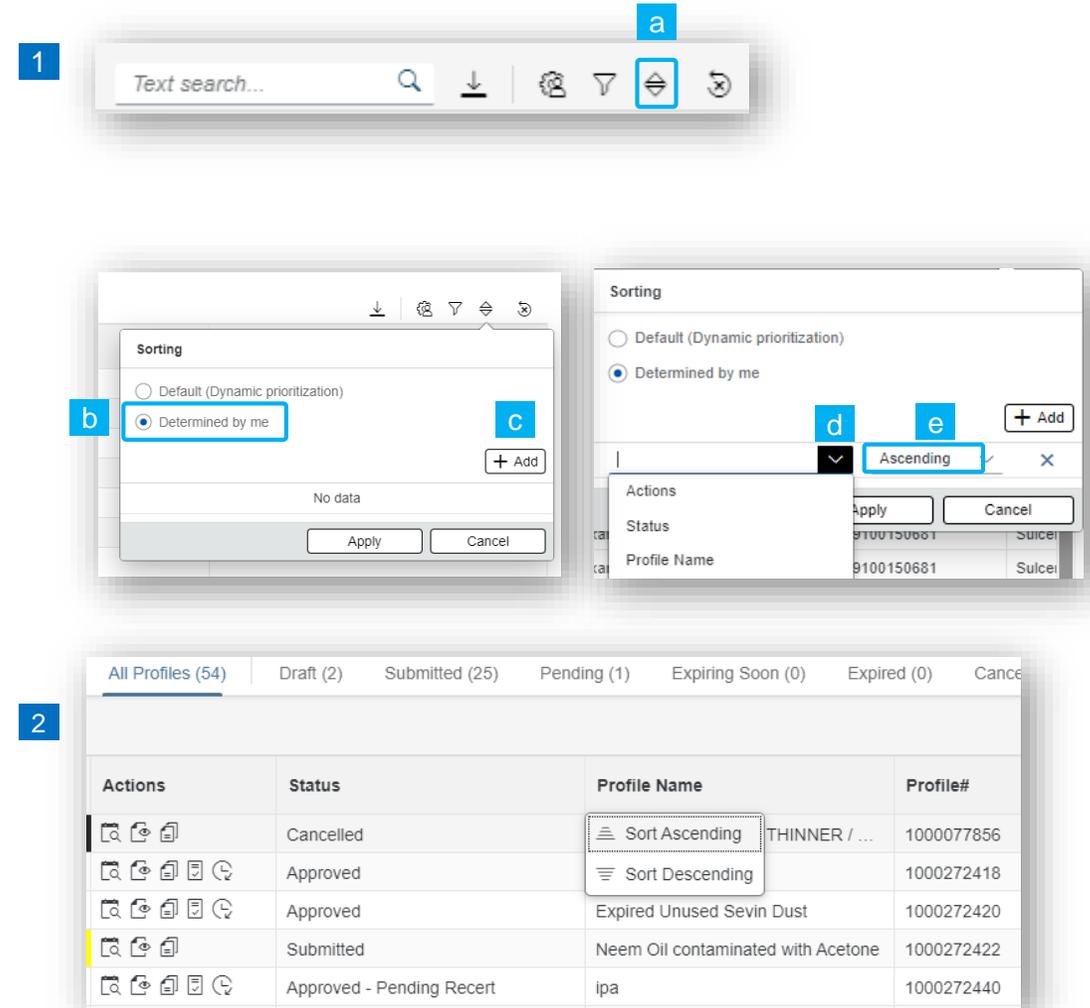
Sorting

1 Sorting “Option 1”:

- Click on the ‘Sorting’ button
- Select “Determine by me”
- Select “Add”
- Select specific column to sort
- Choose sorting order.

2 Sorting “Option 2”:

Right click on the header of the column to sort by and select either ascending or descending.



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 Notifications	Link
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